Downloading and Exporting Reports

Note: Instructions given in this document assumes at least one class has taken an exam.

Downloading a PDF of the test results:

1) Click on either **'Classes'** in the top menu, and then **'All Classes'** <u>or</u> the **'All Classes'** option on the dashboard

2) Click on the action button next to the class and select "**View**".

MDTP DIAGNOSTIC

Hi test test guy

Classes ⌄   Resources ⌄

Search 🔍

< Back to Previous Page

Classes (13)

Filter by: Class Name   Select Terms ⌄   ▼ Filter   Reset Filter   + Add New Class

	INSTRUCTOR	SCHOOL NAME	TERM ▲	CLASS NAME	PERIOD	
1	test guy, test	Harmonia 2	Fall 2023	28OCT7	1	✎ ⌄
2	test guy, test	Harmonia 2	Fall 2023	28OCT11	1	👁 View
						✏ Edit
						🗑 Delete
3	test guy, test	Harmonia 2	School Year 2021-2022	OCTTEST2	2	✎ ⌄
4	test guy, test	Harmonia 2	School Year 2023-2024	TESTOCT	1	✎ ⌄

2

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3) This is your class. You are able to view your class details, assigned tests, and enrolled students. Click on the action button next to the class and select "**Report**".

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4) Within the reports window, there will be different report options.

Classes ⌄   Resources ⌄   Search 🔍

< Back to Previous Page   Dashboard / Assignments / Summary

Summary   Topic Summary   Item Analysis   Answer Timings   Individual Results

To Email or get PDF versions of individual student reports.

Second Year Algebra Readiness Test (SR45A19) Student Results

[Student Letters]   [Report PDF]

Class Name:	OCTTEST2 (2)
Date:	07/13/2023
Number of students:	1
Number of items:	45
Average Score:	1 (2.22%)

To download the full Class MDTP report

To get an Excel Summary of class Critical Level

Class Average Topic Scores
For each topic, the height of its bar displays the average percent correct, the average number of correct

Students at or above Critical Level

[📄 Export...]

5) On the **Individual Results** tabs, there will be different report options.

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Classes ∨   Resources ∨   Search   🔍

‹ Back to Previous Page

Summary   Topic Summary   Item Analysis   Answer Timings   **Individual Results**

Second Year Algebra Readiness Test (SR45A19) Student Results

📄 Export as pdf

Class Name: OCTTEST2 (2)

Date: 07/13/2023

Select the "**Individual Summary**" to download an Excel report with summary data by student (which includes results by topic and question responses).

Individual Results

📄 Individual details   📄 Individual summary

STUDENT NAME ▲	RAW SCORE	PERCENT CORRECT	ITEMS MARKED	LAST MARKED	NUMBER OMITTED	NOT SEEN	TOPICS PROFICIENT	EXPS	LINR	RATE	DAPS	FNCT	GEOM	POLQ
Beck, Ally	16/45	36	30	44	10	5	2/7	4*	1	0	4*	2	3	2
Dang, Cody	10/45	22	24					1	0	1	1	3	1	3

To download an Excel report with all data by student (which includes results by topic and question responses) click **Individual Details**